

wInsight Basic Training Course Agenda – 1 Day (Includes 4 Exercises)

I. Product Overview

- A. Administrative Information
 - 1) wInsight Layout
 - 2) Opening Data Sets
 - 3) Other Admin Data Required
- B. Navigating in wInsight
 - 1) Sort Window
 - 2) Other Windows
- C. More Definitions

II. Analyzing wInsight Data

- A. Overview of Analysis
 - 1) Views
 - 2) Inserting Columns
 - 3) Redefining Columns
- B. Filters
- C. Sorts

III. Using wInsight Charts

- A. Overview of Charts
- B. Management Charts
- C. Analysis Charts

IV. Using wInsight Reports

- A. Overview of Reports
- B. Working with Report Narratives

V. Other wInsight Information

- A. Overview of Interfacing with Other Applications
- B. Overview of Briefing Wizard
- C. Overview of MPM Connect
- D. Overview of wInsight Administrator